

PATIENT BILL OF RIGHTS

LITTLETON DENTAL

PATIENT RESPONSIBILITIES

As a patient of record at Littleton Dental, it is your responsibility to:

- Follow the treatment plan recommended and approved by the dentist.
- Follow Littleton Dental rules and regulations affecting patient care and conduct.
- Provide accurate, current and complete information about present complaints, past illness, hospitalizations, medications, and other matters relating to your health.
- Make it known that you clearly understand a contemplated course of action, and what is expected of you.
- Assure that the financial obligations of your health care are fulfilled as promptly as possible.
- Be considerate of the rights of other patients
- Remember that you are responsible for your actions if you refuse treatment or do not follow instructions
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PATIENT RIGHTS

As a patient of record at Littleton Dental you have the right:

- To treatment regardless of race, color, religion, gender, age, national origin, or individual handicap.
- To receive considerate, respectful care at all times and under all circumstances.
- To receive advance knowledge of the cost of treatment and to request and receive an itemized, detailed explanation of your total bill for your care.
- To reasonable, informed participation in decisions concerning your health care. To know who is responsible for authorizing and performing procedures and treatment.
- To obtain complete and current information concerning your diagnosis, treatment, and any known prognosis. (If it is not medically advisable to give a patient this information, it should be given to a legally authorized individual.)
- To continuity and completion of treatment started when patient has fulfilled all of their responsibilities.
- To receive treatment that meets the standard of care in the profession.
- To have access to emergency care.
- To have care provided that is consistent with total patient needs and is an appropriate sequence.
- To reasonable safety insofar as the clinic practices and environment are concerned.
- To know the identity and professional status of all individuals providing services to you.
- To be informed of the dental office rules and regulations applicable to your conduct as a patient.
- To personal and informational privacy:
- To have any discussion or consultation involving your case conducted discreetly. Unless authorized by you, no one not directly involved in your treatment or the educational aspects of your treatment will be present at such discussion or consultation.
- To have your medical record read by only individuals directly involved in your treatment.
- To have all communications and other records pertaining to your care, including the source of payment for treatment, treated as confidential.

ACCESS TO DENTAL RECORDS

- You or your designated representative may inspect your dental record during regular office hours (8:00 a.m. – 4:30 p.m.) after giving 24 hours' notice to the Dental Record Staff. Copies are made and available within ten working days.